

# **RCL POLICY**

## **1. ELECTION**

- Election of RCL takes place at the beginning of the year in a class context.
- Nominations take place by completing a nomination form. Each learner in the class may nominate a maximum of 5 learners.
- Criteria for nomination list:
  - o At least two nominations
  - o A year mark of at least 50% in the previous year
  - o At least 250 positive points and no more than 400 negative points in the previous year
- Two learners per class are elected in a democratic manner by ballot. A boy and girl or two boys or two girls can be elected.
- The two elected learners act, among other things, as class leaders.
- Ballots are sent to Mrs. Jonker for safe keeping.
- Each RCL member signs a code of conduct at the beginning of their term.

## **2. COMMITTEES AND EXECUTIVE**

- RCL members serve on the following committees: “Middie-Hart”, Discipline, Fundraising/Charity, Security and Marketing.
- An executive committee of 5 members is chosen from the elected Grade 11 members.
- Grade representatives from Grades 8-12 will also be elected who will attend executive committee meetings.

## **3. DUTIES**

- Take over certain duties from the register teacher if necessary (attendance, collecting forms, reporting absentees).
- Communication between register teacher and class.
- Fun days – theme for class, activities, war cry, etc.
- Keep pink sign-out slips in a file and notify the register teacher of regular sign-outs.
- Keep RCL form up to date and hand in form every Friday during register period to Mrs. Jonker and pick up again on Mondays.
- At the beginning of each period, the class teacher must be provided with names of absentees.
- Maintain discipline in classes and amongst learners.
- Report bullying, drug use, possession of any form of weapons, misbehavior and disrespect towards other learners and teachers.
- Help make new learners feel at home.
- One fundraising project per year towards the RCL Fund.
- Charity work in the school and town.
- Gate duty, security and marketing during functions.
- Staff water points at road races.
- Represent class at the RCL meetings.
- Staff birthdays.
- Assistance during parents’ evenings (e.g. indicating location of classrooms).
- Address needs of all learners in the school (e.g. learners who do not have food and clothes, emotional problems).

- Keeping learners informed about events in the school and community.
- Provide support to learners during times of crisis.
- Set a positive example for learners and promote the best interests of the school.
- Portray the following qualities: reliability, good communication and interpersonal skills, self-confidence, commitment, a positive attitude and a need to serve.

#### **4. RECOGNITION**

- RCL members wear Middie shirts with dark, long jeans and white sneakers when they represent the RCL (school).
- At the end of the year, RCL members earn positive points if they have practiced their tasks diligently; and they are also recognized at the prize-giving.

#### **5. DISCIPLINE**

- If an RCL member has 400 negative points, he/she is removed from the RCL.
- An RCL member who does not attend a meeting or function without an excuse will be given negative points.